

Tasks - Truterra Managed Engagements\*

Task	2025 Truterra® Registered Carbon Program with Indigo	2025 Truterra® Field Data Management Program	By When**	How Often
<b>Program offering</b>				
Approach farmer about Program Offerings	Network Provider	Network Provider	Within 1 month of program launch	As programs become available
Provide farmer information on Program Offerings	Network Provider	Network Provider	Within 1 month of program launch	As programs become available
Communicate with farmer the value of the Program Offerings	Network Provider	Network Provider	Within 1 month of program launch	As programs become available
Direct farmer to pre-enrollment form	Network Provider	Network Provider	Within 1 month of program launch	As programs become available
Provide technical support throughout farmer program engagement	Network Provider	Network Provider	Ongoing	Ongoing
Use FAQ to help farmers with frequently asked questions	Network Provider	Network Provider	Ongoing	Ongoing
<b>Program enrollment</b>				
Upload field boundaries to MyPortal	Network Provider	Network Provider	By program enrollment deadline	Once per program offering
Guide farmer Program Offering selection	Network Provider	Network Provider	By program enrollment deadline	Once per program offering
Provide farmer with a copy of the applicable MSA or grower agreement(s)	Truterra	Truterra	N/A	Once per Program Offering
Follow-up with farmer to sign applicable MSA or grower agreement(s)	Truterra	Truterra	Within 14 days of farmer receiving applicable document, or prior to expiration date (whichever comes first)	Once per applicable document per program offering
Provide farmer with a copy of the applicable Vintage Year Enrollment Schedule, Grower Agreement, or other contracting document	Truterra	Truterra	N/A	Once per Program Offering
Follow-up with farmer to sign applicable farmer program documents	Truterra	Truterra	Prior to expiration date	Once per applicable document per program offering
<b>Data collection</b>				
Provide overview of data collection to farmer	Truterra	Truterra	By 30 days prior to program data collection deadline	Once per program offering
Collect required data with/from farmer	Truterra	Truterra	By data collection deadline	Once per program offering
Upload practice photo evidence to Truterra system (as applicable)	Farmer or Truterra	N/A	by data collection deadline	Once per program offering
Enter data into Truterra-provided spreadsheet (as applicable)	Farmer	Farmer	By data collection deadline	Once per program offering
Quality control data input	Truterra	Truterra	By data collection deadline	Once per data submission
Review accuracy of data with farmer	Truterra	Truterra	Within 5 days of data collection deadline	Once per program offering
Create Truterra metrics	Truterra	Truterra	N/A	Once per program offering
Input data into the Truterra Sustainability Tool	Truterra	Truterra	N/A	Once per program offering
Input data into the Indigo Carbon Software	Truterra	N/A	N/A	Once per program offering
Final data quality control	Truterra	Truterra	N/A	Once per program offering
Provide farmer with grower offer addendum and filing link	Truterra	N/A	N/A	Once per program offering
Ensure farmers complete filing	Truterra	N/A	By filing deadline	Once per program offering
<b>Soil Sampling*</b>				
Schedule soil sampling	Indigo Ag	N/A	N/A	Once per year
Notify farmer of soil sampling selection	Truterra	N/A	Within 7 days of notice of farmer selection	Once per program offering
Conduct soil sampling	Third party sampler	N/A	N/A	Once per year, or as required by the program methodology
Coordinate analysis of samples	Indigo Ag	N/A	N/A	Once per year
<b>Other*</b>				
Conduct modeling	Indigo Ag	N/A	N/A	Once per year
Deliver payment estimates to farmers	Truterra	N/A	N/A	N/A
Notify network provider of farmer verification selection	Truterra	N/A	Within 7 days of notice of farmer selection	Once per program offering
Notify farmer of verification selection	Truterra	N/A	Within 7 days of notice of farmer selection	Once per program offering
Ensure selected farmers provide requested desktop verification documents	Truterra	N/A	Within 14 days of notification	Once per program offering
Schedule on-site verification with farmer	Truterra	N/A	Within 14 days of notification	Once per program offering
Ensure farmers schedule on-site verification visits	Truterra	N/A	Within 14 days of notification	Once per program offering
Execute on-site verification	Indigo Ag	N/A	N/A	Once per program offering

\*Task assignments and timelines are subject to change

\*\*Program-specific deadlines are shown in the program launch decks and/or tech sheets and FAQ documents, available at [www.truterraag.com/program-resources](http://www.truterraag.com/program-resources).